

FORM VIII**STANDARD FORM OF ORDER FOR TAKING DISCIPLINARY ACTION IN COMMON PROCEEDINGS***(Rule 24 of A.P. Civil Services (C.C.A.) Rules, 1991)*

MEMO. NO.....

DATED.....

Sub. :—

WHEREAS, the Government servants specified below are jointly concerned in a disciplinary case:

Sri.....

Sri.....

Sri.....

Sri.....

NOW, THEREFORE, in exercise of the powers conferred by sub-rules (1) and (2) of Rule 24 of the Andhra Pradesh Civil Services (Classification, Control and Appeal) Rules, 1991, the disciplinary authority hereby directs—

(i) that disciplinary action against all the said Government servants shall be taken in a common proceedings.

(ii) that..... (name and designation of the authority) shall function as the Disciplinary Authority for the purpose of the common proceedings and shall be competent to impose the following penalties, namely:—

(Here specify the penalties)

(iii) that the procedure prescribed in Rules 20 & 21 or Rule 22 of the C.C.A. Rules, 1991 shall be followed in the said proceedings.

(IN THE NAME OF DISCIPLINARY AUTHORITY)

Copy to:

1. Sri..... (Name and Designation)
2. Sri..... (Name and Designation)
3. Sri..... (Name and Designation)